



Cajon Valley Union School District
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Citizens' Oversight Committee (COC) of the Cajon Valley Union School District

Minutes Adopted

CALL TO ORDER

The meeting of the Citizens' Oversight Committee was called to order by Deanne Markle on January 10, 2018 at 4:05 p.m. at the Cajon Valley Union School District.

Members Present: Victor Garcia, Robert Kiesling, Peter Lupo, and Deanne Markle, and Sheri Runyen. **Apologies:** Dick Nasif and Timothy Zelt.

District Staff: James Beard, Scott Buxbaum, Sharon Clay, Sharon Dobbins, Vickie Hayman, and Mark Mendoza.

Guest: Bob Wilkinson, Wilkinson Hadley King & Co., LLP

WELCOME AND ROLL CALL

Sharon welcomed everyone and introduced the new COC member, Sheri Runyen, as the Parent/PTA representative. Introductions were made by all present, and Sharon expressed appreciation for their attendance.

APPROVAL OF MINUTES

The minutes from the October 11, 2017 meeting were approved on a motion made by Victor Garcia, seconded by Robert Kiesling, and carried 5-0.

ANNUAL AUDIT REPORT

Bob Wilkinson, from Wilkinson Hadley King & Co. presented and reviewed the General Obligation Bond Financial and Performance Audit Reports for period ending June 30, 2017, noting that no deficiencies or audit exceptions were found.

ANNUAL REPORT TO THE COMMUNITY

Sharon presented the draft 2017 Annual Report of the Citizen's Oversight Committee for the Committee's review. Sharon made note of suggested changes and informed the Committee that a revised draft would be emailed for additional review and input, explaining that the goal is to finalize the report by the end of February.

PROJECT UPDATE

Sharon Clay shared information regarding the purchase of student Chromebooks, which led to discussion regarding the evolvment of technology and 1:1 access. Scott shared that Chromebooks are available to all students regardless of economic status. He also mentioned that the District is looking into solutions for students who do not currently have Internet access at home.

Sharon shared that the funding for the solar project is from the general fund using energy savings; these savings will be used to repay the solar costs over 20 years. In addition, Clean

Renewable Energy Bonds (CREB) will subsidize a majority of the interest. As a result of the energy efficiency projects that have been completed with both local bond (Prop C) and energy efficiency (Prop 39) funds, the District was able to save additional costs by sizing the solar systems based on reduced energy use. The project at the District Office should be finishing up in about a month. Meridian has just been added as the 25th solar project site.

New RFQ's are being requested for Architects to update the current list, in an effort to spread the work to a variety of firms.

FACILITIES MASTER PLAN

Sharon shared that the District is forming a Facilities Master Plan Committee to gather input regarding remaining District-wide facility needs, determine priorities, and update the Facilities Master Plan. The last committee was formed on 2007. Sheri and Peter volunteered to be on the committee.

DISCUSSION / OTHER

Dick and Tim's third terms are ending on 5/31/18. Since regulations limit membership to three consecutive 2-year terms, we will be recruiting for two new members. The District is extremely grateful for their valuable contribution to this committee over the past six years.

ADJOURNMENT

The meeting was adjourned at 5:13 p.m.

NEXT MEETING

The next COC meeting is scheduled for Wednesday, April 25, 2018 at 4:00 p.m. in Professional Development Room #1.